



**MIDDLETON PARISH COUNCIL**  
**MINUTES OF A MEETING HELD AT THE RECREATION ROOM**  
**CHURCH LANE MIDDLETON**  
**Date 20/2/2020 – Meeting (10) 2019/20**

**Present Councillors**

**Gill Keegan Chair (GK)**  
**Graham Smith (GS)**  
**Peter Rotherham (PR)**  
**James Beamish (JB)**  
**Pete Rawlins Vice Chair (PRw)**

**1. Apologies**

**Andy Jenns County Councillor (AJ)**  
**Shelly Lebrun Borough Councillor (SL)**  
**Mark Simpson Borough Councillor**

**Clerk in Attendance Tony Harris (TH)**

*Public in attendance*

*Jack Everill*

**PUBLIC ISSUES RAISED**

*A resident was welcomed by the Chair who raised 4 issues*

- 1. Travellers rest needs some work to remove overgrowth. **It was noted by Cllr. Rawlins that this was indeed in hand and would be done when the weather was improved.***
- 2. Had anything been done about the bus stop at Elford. **The Clerk noted that Mr Everill was going to enquire from his friend on Elford Parish Council if they wished to sell the bus shelter. In the event the clerk would officially write to Elford Parish Council directly.***
- 3. What were the council doing about the matting under the witches Hat as it was donated by Mr Everill and he would have it back if it was not being used elsewhere. **Council unanimously agreed to the request.***
- 4. The ford had once again flooded with several vehicles getting stuck and the AA refusing to rescue cars. In addition Mr Everill's land was being flooded. **The council acknowledged that this was an issue and despite several attempts over recent years Warwickshire County Council have been unable to provide any practical help.***

*Middleton Hall Trust (MHT) Update*

*The Chair welcomed Pat Collins Chair and Deb Laycock executive committee members of Middleton Hall trust who had come along to update Middleton Parish Council on their strategy for the future.*

*Council unanimously agreed to hear the presentation before business of the day.*



*A quick bullet point review of the presentation*

- 1) *Pat Collins and Debs Laycock attended from MH*
- 2) *New management team with a more business focus*
- 3) *Lottery resilience fund to get expert consultancy advice*
- 4) *Coach House and Tudor Barn key rebuilds*
- 5) *Consultancy £1m -£1.5m rebuild £2m - £3m*
- 6) *New bridge to garden area/picnic area*
- 7) *New children's play area and nature walk*
- 8) *More out facing approach building new relationships*
- 9) *More community focused*
- 10) *Master plan to increase footfall to raise funds*
- 11) *Offer more private functions Weddings etc.*
- 12) *Manage Volunteers better*
- 13) *Project in two phases Development and delivery.*
- 14) *Challenges Parking and traffic flow as numbers increase*
- 15) *Focus on social media and joint ventures*
- 16) *Funding for delivery will need match funding*

*Offer to Middleton*

- a) *A place on the board of trustees*
- b) *Open day for parishioners in May*

*Comments from the floor:*

1. *Mr Everill volunteered to attend MHT meetings.*
2. *Cllr Rotherham pointed out that footfall was the key issue*
3. *Cllr. Rotherham also stated parking was an issue*
4. *It was noted that the A4091 junction was dangerous*

*MHT stated that they were well aware of these issues and were trying to address as many as possible.*

**2. Police Surgery**

None

**3. Declarations of Pecuniary or other interests.**

*None*

**4. Minutes of the Parish Council meetings held on 19/12/2019**

*The previous minutes were duly signed Chairman Cllr Keegan*



## 5. Matters Arising

*It was noted that the report on Coppice lane from Highways had not been received. This would be reviewed at the next MPC meeting.*

### NEW ACTIONS

Ref	What	Who	When
N1	<i>Clerk to write to Elford Parish council regarding bus shelter. They wish to retain. Closed</i>	Clerk	February
N2	<i>Fly tipping is also occurring in Green Lane area. Need to inform NWBC Police and the Belfry re anti-social behaviour</i>	Clerk	February

### PENDING / ONGOING ACTIONS

Ref	What	Who	When
P1	<i>Clerk to prepare plans for a new bus shelter and seek planning permission, authorisation of up to £500 was given to achieve planning permission in addition Clerk to look into possible HS2 Bus shelter funding. See P7</i>	Clerk	December
P2	<i>Agreed plan to install turf under Witches hat as little used and this is a more cost effective solution</i>	Clerk	April/May
P3	<i>Details have been sent to Neil Marshal for Band stand rail quote. Neil has the design but is trying to work out how to make it.</i>	Clerk	February
P4	<i>T15 has had two bank reinforcements completed but we need to reinforce with soil/chippings etc</i>	Clerk	January
P5	<i>Hedge cutting has not been completed rescheduled March</i>	Cllr PRw	March
P6	<i>Cllr. Rotherham to liaise with Jack Everill on a plan for Middleton's celebration plan for May 8<sup>th</sup> 2020 VE day. Cllr Rotherham suggested a brass band and barn dancing. To contact</i>	Cllr. Rotherham	February
P7	<i>Awaiting WCC highways report on Coppice lane works</i>	Clerk	February
P8	<i>A local carpenter is to be approached to effect a repair to the telephone box/library. To ask Les Saunby <b>Les was unable to help</b></i>	Clerk	February
P9	<i>Meeting to be set up to assess way forward for Ramblers Rest and ditch work</i>	Cllr Rawlins	February

### CLOSED ACTIONS

Ref	What	When
C1	<i>Lights at MCC have been greatly reduced after consultation</i>	January
C3	<i>Clerk to contact Elford Parish Council They wish to retain their shelter</i>	March



<b>C4</b>	<i>NWBC were contacted to see if there was a budget for VE day celebrations. They said they were not aware of any</i>	
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## KEY FINANCIAL PROJECTS

Ref	What	Who	When
<b>K1</b>	<p><b>WEBSITE</b>  <i>Clerk is liaising with TEECH on a new WCAG 2.1 compliant</i>            Site costs are as follows</p> <ol style="list-style-type: none"> <li>1) 12x£10 monthly running charge in line with current payments +VAT</li> <li>2) 3 day migration £220 at £660 +VAT</li> <li>3) £5.99 domain name transfer</li> </ol> <p style="text-align: center;">So less than a £1000</p> <p>Based on current estimates Based on these figures it was unanimously agreed to proceed</p>	Cllr. GK Clerk	February
<b>K2</b>	<b>BUS SHELTER</b>	Clerk	February
<b>K3</b>	<p><b>DITCH WORK</b>  <i>Plus Ramblers Rest. Ongoing</i></p>	Cllr. Rawlins	March
<b>K4</b>	<p><b>DEFIBRILLATOR</b>  <i>Defibrillator installed and connected to the ambulance service the circuit. Electrical installation paid for generously by Mr Dan Tanner £400 residual approx. cost to be paid for MPC/Samuel White Charity Complete</i></p>	Clerk	February
<b>K5</b>	<p><b>CEF GRANT</b>  <i>Main project is now a large grant for village Hall</i></p>	Clerk	December
<b>K6</b>	<p><b>VILLAGE GREEN</b>  <i>Path weeding</i></p>	Clerk	March
<b>K7</b>	<p><b>GARAGES (Church Lane)</b>  <i>No decisions to remove garages until next financial year estimated costs to MPC for off road parking still approx.. £10k</i></p>	Clerk	May

### 6. Samuel White Trust and other Community Organisations

*Nothing to report*

### 7. High Speed Rail Line

- a. *It was noted that HS2 have set up Himalayan Balsam restriction signs on Crowberry lane .*

### 8. Community Centre

- a. *Bright lights have been greatly reduced and no further complaints have been received.*



## **9. Village Green Development**

- a. *The hedge to be cut in March.*

## **11. Middleton Recreation Room**

- a. *The rear of the Hall is to be gutted and refurbished due to mould infestation.*
- b. *Hall to be painted in the spring*

## **10. Reports of Councillors and Clerk**

### **Cllr. Keegan**

*None*

### **Cllr. Smith**

*Pot holes on Church lane not done properly*

### **Cllr. Beamish**

*No Report*

### **Cllr. Rawlins**

*No Report*

### **Cllr. Rotherham**

- a. *Car thefts and attempts in the Village*
- b. *Villa ground seems to be having very large extension*
- c. *Rumour of a new Burger king to be built at Bassetts Pole*
- d. *Birmingham Velo will cause issue on Middleton roads and those connecting to other areas.*

### **Cllr. Jenns**

*No Report*

### **Cllr. Lebrun**

*No report*

### **Cllr. Simmons**

*No Report*



## 12. Planning Matters

1. Retrospective planning application from Atlantic Nurseries-Update
2. **PAP/2019/0667** Back of Holly Cottage Church lane – letter sent
3. **PAP/2020/0055** Stoke end farm erection of 5 bedroom house

## 13. Correspondence since last meeting dated 23/1/2020

**NWBC/WCC:** Report from Paul Taylor re Coppice lane not yet received  
Hunts green tree felling and dumped foliage.(since removed)

### General.

New defibrillator let down by two electricians  
T15 work starts next Tuesday.  
Birmingham Velo

### WALC

Electricity generation petition

## 14. Finance Report.

<b>Balance at bank 14.2.2020</b>	<b>A/c 00411787</b>		<b>£19,290.50</b>	
<b>Plus deposits not shown</b>				
			sub total	<b>£17,462.03</b>
<b>Unpresented cheques</b>				
	CN	2136	training course	-£30.00
	CN	2137	data registration	-£40.00
	CN	2138	Prontaprint	-£179.48
<b>Sub total</b>				<b><u>£17,212.55</u></b>
<b>Less cheques to be written</b>				
			hedge cutting	-£300.00
			tax/NI	-£220.25
			wages	-£778.43
			grounds maintenance	-£625.30
			Electrician estimate	-£100.00
				<b>-£2,023.98</b>
			<b>Total funds available</b>	<b><u>£15,188.57</u></b>
			payments in	
			60+ defib	<b>£300.00</b>
			Samuel white	<b>£150.00</b>
			VAT refund	<b>£4,744.48</b>
				<b><u>£5,194.48</u></b>



Total

**£20,383.05**

**Capital reserve fund A/c 29525357 (5.12.2019)**

opening balance	<u>£7,361.70</u>
interest	<u>£1.25</u>
new balance	<b><u>£7,362.95</u></b>
£4000 is rent deposit	-£4,000.00
Available funds in current account A/c 00411787	
Available funds in reserve account A/c 29525357	£3,362.95
Grand total	£15,188.57
	£5,194.48
total	<b><u>£23,746.00</u></b>

**15. Public Questions and Comments.**

*No public present*

**16. The Chair proposes**

*None.*

**17. Any other business**

**18. Date of next meeting**

**Thursday 26<sup>th</sup> March 2020 at 6.30pm**

**CANCELLED DUE TO CORVID 19 OUTBREAK AND LOCK DOWN ORDER  
MPC WILL CONTINUE TO FUNCTION USING WHATSAPP AND TELEPHONE  
SO AS TO MINIMISE DISRUPTION AND FOCUS ON WHAT CAN ME DONE  
DURING THIS CURRENT CRISIS**

**Meeting closed at 8.35 pm**

Signed \_\_\_\_\_ Date \_\_\_\_\_